

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, May 8, 2017

Administration Building of Galena Park Independent School District, the address of which is 14705 Woodforest Blvd, Houston, Texas 77015
6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, May 8, 2017, with the following members present, to-wit: President, Wilfred J. Broussard, Jr.; Vice President, Jeff Miller; Members: Dawn Fisher, Ramon Garza and Minnie Rivera. Geneva Boyett recorded the minutes. The following members were absent: Secretary, Wanda Heath Johnson; Member, Joe Stephens and Superintendent of Schools, Dr. Angi Williams.

At 5:33 p.m., President Wilfred Broussard stated that a quorum was present, and the Board would meet in **Executive Session** as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee
 - 1. Consider approval of the list of Chapter 21 probationary and term contract recommendations beginning in 2017-2018 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.
 - 2. Consider approval of the list of Non-Chapter 21 probationary and term contract recommendations beginning in 2017-2018 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.
 - 3. Consider granting approval to hire (6.5) new positions for the 2017-2018 school year.
- B. Section 551.072 Real Property - Discuss or deliberate purchase, exchange, lease or value of real property
 - 1. Consider approval of the sale of the Wiggins Street east house to be removed from property, located in Jacinto City, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents.
 - 2. Consider approval of the sale of the Wiggins Street west house to be removed from property, located in Jacinto City, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents.
 - 3. Consider approval of the purchase of the Uvalde tract 2 north property, and related improvements, located in Houston, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents.
 - 4. Consider approval of the purchase of the Uvalde tract 3 south property, and related improvements, located in Houston, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents.
 - 5. Consider approval to ratify the Amendment to the North Shore Little League Lease Agreement effective October 1, 2016. All terms and conditions not expressly revised by this Amendment shall remain in full force and effect.
- C. Section 551.071 Attorney/Client consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law
 - 1. Attorney consultation with the Board to discuss any items on the agenda.

At 6:00 p.m., Mr. Broussard announced that Executive Session was adjourned and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Broussard called for a motion to approve the list of Chapter 21 probationary and term contract recommendations beginning in 2017-2018 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations. A motion was made by Jeff Miller and seconded by Dawn Fisher. The motion passed unanimously.

Mr. Broussard called for a motion to approve the list of Non-Chapter 21 probationary and term contract recommendations beginning in 2017-2018 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations. A motion was made by Jeff Miller and seconded by Minnie Rivera. The motion passed unanimously.

Mr. Broussard called for a motion to hire (6.5) new positions for the 2017-2018 school year. A motion was made by Ramon Garza and seconded by Jeff Miller. The motion passed unanimously.

Mr. Broussard called for a motion to approve the sale of the Wiggins Street east house to be removed from property, located in Jacinto City, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents. A motion was made by Dawn Fisher and seconded by Minnie Rivera. The motion passed four in favor with one abstention.

Mr. Broussard called for a motion to approve the sale of the Wiggins Street west house to be removed from property, located in Jacinto City, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents. A motion was made by Jeff Miller and seconded by Dawn Fisher. The motion passed four in favor with one abstention.

Mr. Broussard called for a motion to approve the purchase of the Uvalde tract 2 north property, and related improvements, located in Houston, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents. A motion was made by Dawn Fisher and seconded by Jeff Miller. The motion passed four in favor with one abstention.

Mr. Broussard called for a motion to approve the purchase of the Uvalde tract 3 south property, and related improvements, located in Houston, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents. A motion was made by Ramon Garza and seconded by Dawn Fisher. The motion passed four in favor with one abstention.

Mr. Broussard called for a motion to ratify the Amendment to the North Shore Little League Lease Agreement effective October 1, 2016. All terms and conditions not expressly revised by this Amendment shall remain in full force and effect. A motion was made by Jeff Miller and seconded by Minnie Rivera. The motion passed unanimously.

REGULAR MEETING: At 6:05 p.m., Mr. Broussard called the meeting to order. Dawn Fisher opened the meeting with a prayer followed by the pledges to the American and Texas flags which were led by North Shore Senior High School Color Guard.

RECOGNITION: Terri Moore and Dawn Fisher recognized the following:

1. North Shore Senior High School participated in the UIL Academics State Spring Meet Conference 6A held last month in Austin.
Accounting – 1st Place - Nicholas Martinez, Jordan Campos, Gerardo Granados, Jacobo Munoz
Coach – Casey Johnson
Calculator Applications – 1st Place - Antoine Fontillas, Cindy Mai, Eric Macias, Joissy Grimaldo
Coach – Don Kirby
Computer Applications – 1st Place - Jose Rodriguez; 4th Place - Madisyn Andrews

Coach – Dr. Cheryl Green-Sandle

2. The North Shore Middle School Math and Science Team participated in the Texas Math and Science Coaches Association State Competition in San Antonio.
Michelle Chan, Lizbeth Gallegos, Erika Guy, Jennifer Lim, Josue Macias, Cassie Mai, Cecilia Mai and Olivia Riojas
3. Chasity Patterson, a senior at North Shore Senior High School, was selected to play in the 2017 McDonald's All-American Game held on March 29th at the United Center in Chicago, Illinois.

AUDIENCE ITEMS: Dru Gutierrez with Precinct One – Commissioner Rodney Ellis' office, presented a Resolution honoring the Trustees for their dedication to education.

REPORTS: Mr. Broussard introduced Mike McKay, Executive Director for Human Resource Services, who presented the following:

- A. Policy BED (LOCAL) Board Meetings: Public Participation is presented for Board of Trustees review at first reading by Wanna Giacona, Assistant Superintendent for Human Resource Services.
- B. Policy DEC (LOCAL) Compensation and Benefits: Leaves and Absences is presented for Board of Trustees review at first reading by Wanna Giacona, Assistant Superintendent for Human Resource Services.
- C. Policy DNA (LOCAL) Performance Appraisal: Evaluation of Teachers is presented for Board of Trustees review at first reading by Wanna Giacona, Assistant Superintendent for Human Resource Services.

NEW BUSINESS – ACTION: Mr. Broussard asked the Board if there was a motion to certify that Wilfred J. Broussard, Jr. (Position 5), Minnie Rivera (Position 6) and Dawn Fisher (Position 7) were duly elected as Trustees of the Galena Park Independent School District for the purposes of the May 6, 2017 election, pursuant to the Order of Cancellation issued on April 10, 2017 by the Board of Trustees, canceling the election scheduled to be held on May 6, 2017. A motion was made by Jeff Miller and seconded by Ramon Garza to certify the trustees as presented. The motion passed unanimously.

CONSENT AGENDAS – ACTION: So that audience member might better understand the Consent Agenda process, Mr. Broussard stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Broussard asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

A. General Consent Agenda

1. Consider approval of the minutes for the Workshop and Regular Meeting held on April 10, 2017.
2. Consider approval of the Memorandum of Understanding between Galena Park ISD and San Jacinto Community College in establishing a Career and Technical Education Early College High School to begin in August 2017.
3. Consider approval to add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 107.

A motion was made by Jeff Miller and seconded by Dawn Fisher to approve the General Consent Agenda as presented. The motion passed unanimously.

Mr. Broussard asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

B. Construction Consent Agenda

1. Consider approval of the pressure washing, painting/sealing, and repairs at Normandy Crossing Elementary, and the District Stadium by Sea-Breeze Roofing, Inc., via Choice Partners Contract #14/012DA-12, for an estimated amount of \$407,000, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
2. Consider approval of the installation of elevators at North Shore Senior High baseball and softball fields, including the removal and disposal of current equipment, by Elevator Transportation Services, Inc., via Region 5 ESC Cooperative Contract #20161204, for an estimated amount of \$94,842.
3. Consider approval of traffic engineering services by Gunda Corporation, LLC, for Cloverleaf Elementary, Jacinto City Elementary, Pyburn Elementary, and Galena Park High School, for an estimated cost of \$34,000, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
4. Consider approval of the award of CSP 17-202 for Summer 2017 Package A – Miscellaneous (Project 903-2017) at Cimarron Elementary, North Shore Senior High School, and the Maintenance Facility, and Summer 2017 Package B – Structural (Project 904-2017) at Cimarron Elementary, Williamson Elementary, and North Shore Senior High 9th Grade Campus, to M Scott Construction, Ltd., for an estimated amount of \$2,998,500, including contingency allowance, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm.
5. Consider approval of the award of CSP 17-203 for Summer 2017 Package C – Roof Replacement (Project 905-2017) to the following companies, and for an estimated amount, including contingency of the amount listed below by project:
 - MacArthur Elementary School – Ally Roofing Services - \$603,830
 - North Shore Middle School – Restoration Services, Inc. - \$818,636
 - North Shore Senior High School – F.W. Walton, Inc. - \$2,897,357
6. Consider approval of the award of CSP 17-204 for Galena Park Elementary - Replacement (Project 104-2016) to Satterfield & Pontikes Construction, Inc., for an estimated amount of \$20,622,000, including contingency allowance, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm.
7. Consider approval of the award of CSP 17-205 for North Shore Elementary - Replacement (Project 108-2016) to Drymalla Construction Company, Inc., for an estimated amount of \$25,211,000, including contingency allowance, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm.
8. Consider approval of the award of CSP 17-206 for North Shore Senior High 10th Grade Center - Addition (Project 004-2016) to Drymalla Construction Company, Inc., for an estimated amount of \$23,553,550, including contingency allowance, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm.
9. Consider approval of Jamail & Smith Construction, LP, as a Job Order Contractor for Summer 2017 Package A – Miscellaneous (Project 903-JOC-2017) at Galena Park Middle School, and North Shore Senior High 9th Grade Campus, via BuyBoard Contract #464-14, for an estimated cost of \$101,170.12, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
10. Consider approval of materials testing and engineering services by Geotech Engineering and Testing for Galena Park Elementary – Replacement of an estimated cost of \$202,063, and Terracon Consultants, Inc. for North Shore Elementary – Replacement, and North Shore Senior High School 10th Grade Center – Addition, for an estimated cost of \$263,200, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.

A motion was made by Dawn Fisher and seconded by Minnie Rivera to approve the Construction Consent Agenda as presented. The motion passed unanimously.

Mr. Broussard asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

C. Financial Consent Agenda

1. Consider approval of the tax refund request for overpayment of taxes as listed below.
Texas Building & Roofing Supplies \$550.70
Shell Pipeline Company \$899.99
2. Consider approval of the sale and execution of the resale deed for \$17,594.51 to purchase Tract 1: Lots 13 through 18 and 31 through 36, Block 57, Fidelity Addition.
3. Consider approval of the sale and execution of the resale deed for \$5,000 to purchase Tract 1: Lots 19 and 20, Block 75, Fidelity Addition.
4. Consider approval of the sale and execution of the resale deed for \$13,125 to purchase Tract 1: Lots 11, 22, 23, 24, and 25, Block 73, Fidelity Addition.
5. Consider approval for the renewal of Skyward software license for the duration of July 1, 2017 through June 30, 2018 at an estimated cost of \$140,000.
6. Consider approval of the two-year software subscription for a dashboard service to combine student and employee databases from SchoolStatus, LLC via The Cooperative Purchasing Network (TCPN) Contract Number R150705 for an estimated amount of \$75,000 per year.
7. Consider approval of the proposed Budget Amendments for the month of April 2017.
8. Consider renewal of Property/Windstorm/Terrorism Insurance for the period of June 1, 2017 through June 1, 2018 for the premium of \$1,673,934.
9. Consider approval for the purchase of new marching band instruments from Music & Arts Center through the Choice Partners Contract #14-023MP-03, at an estimated cost of \$110,000.
10. Consider renewal of RFP 16-014 Fundraising Items for the period of July 1, 2017 through June 30, 2018, for an estimated annual expenditure of \$375,000 with:
1st Photo
48 Longstems, LLC
Adrenaline Fundraising
AIM Fundraising
AMC Promotional Products
BandStar Musical Instruments, LLC
Believe Productions
Big Kahuna Fundraising
Brax, LTD
Carnival Outfitters, LLC
Cherrydale Farms
Coastal Fundraising Concepts, Inc.
Collegiate Designs, Inc.
Copyink
Custom Sportswear, Inc.
Deanan Gourmet Popcorn
Educational Products, Inc.
Elite Fundraising
Ezfund.com
Fan Cloth
Flawless Designs
Fort Worth Running Company
Fresh Country Fundraising
G.J. LaFavers & Company
Gandy Ink
Graphics Unlimited, Inc.
Great American Opportunities, Inc.

GTM Sportswear
 J&L Printing
 J.A. Davis Advertising
 Java Joes Fundraising, LLC
 LB Marketing Solutions
 Lifetouch School Studios, Inc.
 Meca Sportswear/Graduate Sales
 Menchie's New Forest Crossing
 North Houston Athletics
 Old Fashion Candy Co., Inc.
 Provine School Pictures, LLC
 Right Response First Aid Kits
 Scents of Soy
 School Spirit Vending
 School Tee Factory
 Seitz Fundraising
 Something New Fundraising
 Sportdecal
 Stanton Meats
 Strawbridge Studios, Inc.
 Sunline Products
 Texas Butter Braid Fundraising
 The Funding Tree, LLC
 TMF Enterprise, LLC
 World's Finest Chocolate
 Yankee Candle Fundraising

11. Consider renewal of CSP 15-010 Tree Removal for the period of June 1, 2017 through March 31, 2018, with Double D Tree Services, at an estimated annual expenditure of \$100,000.
12. Consider renewal of CSP 15-018 Athletic Fields Maintenance Services for the period of June 1, 2017 through March 31, 2018, with Professional Grounds Management Services, LLC, at an estimated annual expenditure of \$100,000.
13. Consider renewal of CSP 15-010 Portable Building Relocation for the period of June 1, 2017 through March 31, 2018, with Cherry House Moving Company, Inc., at an estimated annual expenditure of \$300,000.
14. Consider approval of the award of RFP 17-013 Chain Link, Ornamental Iron, Fences & Gates for the period of June 1, 2017 through May 31, 2018, with Kantara Fence, for an estimated annual expenditure of \$150,000.
15. Consider renewal of CSP 16-015 University Interscholastic League Student Athletic Insurance for the period of August 1, 2017 through July 31, 2018, with Health Special Risk, Inc., for an annual premium of \$230,000.
16. Consider approval for the purchase of two Marching Band Towers from Educational Steel Products, LLC, through Goodbuy Cooperative Contract #16-17 4C100, at an estimated cost of \$95,000.
17. Consider approval of a 3% of midpoint general pay increase for all employees.
18. Consider approval of the Contract between the District and American Logistics Company, LLC (ALC) for September 1, 2017 through August 31, 2018 through the Cooperative with TCPN Control #R14501. ALC will provide alternative transportation solutions and only charge for services that are provided and which are estimated to be no more than \$150,000.
19. Consider approval of the contract between the District and Pediatric Services of America (PSA) to provide Professional Services from July 1, 2017 to June 30, 2018 at an estimated amount of \$243,000.00.
20. Consider approval of the interlocal contract between the District and Harris County Department of Education – Academic and Behavior School – East (HCDE-ABS East) for 2017-2018

services in the amount of \$60,900.00 (\$20,300.00 per student). In addition, these students could be eligible for Extended School Year (ESY) services if their Admission, Review and Dismissal (ARD) committee determines it appropriate due to noted regression of skills over long breaks. Therefore, the contract could increase by an additional \$15,600.00 (\$5,200.00 per student) if the ARD committee determines these services are needed.

A motion was made by Dawn Fisher and seconded by Minnie Rivera to approve the Financial Consent Agenda as presented. The motion passed four in favor with one abstention.

INFORMATION: The following documents were presented for information:

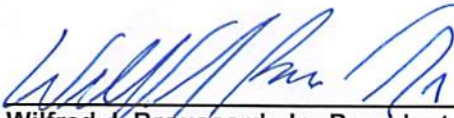
A. Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer

1. Donation Report for April 2017
2. Comparative Tax Collection Report for the period of September 1 through March 31 for fiscal years 2015-2016 and 2016-2017
3. Quarterly Investment Report for the period of December 1, 2016 through February 28, 2017

B. Kenneth Wallace, Deputy Superintendent for Educational Support and School Administration

1. Early Head Start Update & Fund 205 Expenditure Report Summary

There being no other business before the Board at this time, the meeting was adjourned at 6:29 p.m.



Wilfred J. Broussard, Jr., President

ATTEST:



Wanda Heath Johnson, Secretary